

City of Gloversville

Tree Removal/Planting Permit Number: _____

Removal: _____

Planting: _____

Address of property for which permit is being requested: _____

Applicant's Name: _____

Address (if different than above): _____

Phone Number: _____

Email: _____

Removal Apps Only: Number of Trees Being Removed: _____

Reason for Removal: _____

Planting Apps Only: Species: _____

Number of Trees Being Planted: _____ Size: _____

Width of Terrace _____ Method of Planting: _____

Any Obstructions: _____

ex: traffic devices, overhead utility lines

Applicants Signature: _____

Date:

Application Approved: _____

Tree Commission Representative

Date:

Insurance Approved: _____

(removal only) City Attorney

Date:

Permit Issued: _____

City Clerk

Date:

Upon payment of \$10 fee and endorsement of City Clerk, this application shall serve as the requested permit.

Applicants must receive approval from Dig Safely New York before any planting project by calling
1-800-962-7962

211-6 Tree Removal Rights and Remedies:

- A. The Tree Commission, Building Inspector or Code Enforcement Officer may determine that a particular tree or part of a tree be removed if it:
 1. Poses a danger to public safety or causes a hazard or unsafe condition
 2. Is injurious to public improvements, infrastructure or overhead utility lines, or
 3. Is infested with a disease or insect colony that presents a potential threat to the urban forest.
- B. Once such determination is made, the Building Inspector, Code Enforcement Officer will issue an Order to Remedy to the owner of the property on which the tree is located, or if it is a street tree, the owner of the property adjacent to the terrace. The Order to Remedy will allow the owner a reasonable time to engage a contractor to complete the removal.
- C. With respect to all street trees subject to an Order to Remedy mandating removal, the city shall be obligated to reimburse the owner for $\frac{1}{2}$ of the total contract cost or \$1,000, whichever is lesser.
- D. Stump grinding or removal shall be mandatory in every case of the removal of a street tree.
- E. Any person or organization wishing to remove a tree which is in excess of 8 inches in diameter at the base and which is on public property or adjacent to public property or adjacent to any public right of way, including a terrace shall be required to apply to the Tree Commission for a permit.
- F. Any tree removal initiated by either permit application or order to remedy shall require a liability insurance policy of one million dollars naming the City of Gloversville as additionally insured.

211-7 Planting of new Trees, Procedure:

- A. Any person or organization wishing to plant a tree on public property or adjacent to public property or adjacent to any public right of way, including a terrace shall be required to apply to the Tree Commission for a permit. The application shall be submitted on a form provided by the city clerk and include location, species, size and method of planting of each tree desired.
- B. The Tree Commission shall maintain a comprehensive list of allowed species and shall narrow that list for each application depending on the proposed planting location and its surroundings so as to avoid interference with structures, overhead wires or infrastructure.
- C. With respect to permits duly issued for the planting of street trees, the city shall reimburse the applicant for $\frac{1}{2}$ of the cost of the tree or trees successfully planted or \$200, whichever is lesser.
- D. The applicant shall be solely responsible for the care and maintenance of the tree or trees.

211-8 Prohibited Actions:

- A. No person, business or corporate entity shall plant, spray, fertilize, treat, remove, disturb the root system or otherwise damage or alter any tree or shrub on public property without the express written permission of the city through its authorized officials.
- B. The pruning of trees on public property is only allowed in the course of routine maintenance on low hanging branches where the branch impedes on pedestrian or vehicle convenience and/or safety.
- C. No person, business or corporate entity shall cause or permit any brine, oil, gasoline, liquid dye or other substance hazardous to plant life to lie, leak pour or flow onto the soil near the base of a tree.
- D. No person shall fasten or tether any animal to a tree on public property.
- E. No person shall plant a tree on or adjacent to public property or a public right of way without first obtaining a permit as outlined in section 211-7 above.
- F. Topping or root pruning of trees is prohibited.
- G. No person, business or corporate entity shall excavate any ditch, tunnel or trench within the dripline of any tree on or adjacent to public property without obtaining a permit from the city.

211-9 Penalties:

Any person convicted of violating provisions of this Chapter shall be fined in an amount not less than \$100 and no more than \$500 for each such violation.