

CITY OF GLOVERSVILLE

APPLICATION PACKET - PARCELS OTHER THAN SUBSTANDARD VACANT  
LOTS

How to Purchase City Owned Property:

If you are interested in acquiring city-owned property in order to rehabilitate it, we require that you **FOIL** request any open code violations with the City Clerk. Dates and times will be announced to inspect properties on the City website and Facebook page.

Once you have seen the property, you may submit an application to the City Clerk. You will be required to pay an application fee of \$50.00 (non-refundable). You must also submit copies of financial information showing that you have adequate funding to cover the amount you are bidding on the property and the amount of the estimated repairs that you listed in your application. The Building Inspector may meet with you to discuss the application in detail.

The approved application, with recommendations of the Property Disposition Committee, will be forwarded to the Common Council of the City of Gloversville for deliberation and final approval. An ordinance will be enacted delineating final terms, and the deed will be prepared by the City. It is the applicant's responsibility to pay all filling fees and any outstanding water bills, along with their bid price (The City of Gloversville will advise the cost). The invoice amount must be paid in full.

Address of Property Interested In: \_\_\_\_\_

Amount Offered for Property: \_\_\_\_\_ SBL# \_\_\_\_\_

Name of Applicant (s): \_\_\_\_\_

Street Address of Applicant (s) (PO Boxes Are Not Acceptable):

\_\_\_\_\_

\_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: H ( ) \_\_\_\_\_ C ( ) \_\_\_\_\_

Occupation: \_\_\_\_\_ Salary/wages per year: \_\_\_\_\_

Place of Employment/Address:

\_\_\_\_\_

\_\_\_\_\_

How long have you been employed at this place of business?: \_\_\_\_\_

Spouse's Occupation: \_\_\_\_\_ Salary/wages per year \_\_\_\_\_

Spouse's place of employment and address: \_\_\_\_\_

\_\_\_\_\_

List any and all properties that you own, or have a fiscal interest in, in the City of Gloversville as well as in any other municipality in the State of New York:

Location: \_\_\_\_\_

Location: \_\_\_\_\_

Location: \_\_\_\_\_

Location: \_\_\_\_\_

Please list any additional property on separate sheet of paper and attach to application.

**Please note, it is mandatory that you attend the scheduled inspection date and time. The property will only be sold to individual(s) who attend the inspection.**

Do any of the listed properties that you have fiscal interest in have code violations?  Yes  No

If yes, please elaborate:

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Are there any back taxes and/or fees owed on any of the listed properties that you have fiscal interest in?

Yes  No

If yes, please elaborate:

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NOTE: If there are any outstanding code violations and taxes and/or fees owed they must be made whole before application will be considered.

**VACANT LAND PROPOSAL:**

Do you own property adjacent to the vacant land?  Yes  No

Do you plan to:

Fence:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Landscape:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Create Additional Parking:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Construct Buildings:	<input type="checkbox"/> Yes	<input type="checkbox"/> No

If yes, please elaborate. If no, please fully describe your proposal and intentions:

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Estimated cost of construction: \_\_\_\_\_

It is mandatory that all bidders visit the property in question accompanied by a code enforcement officer or building inspector and signed proof of such be submitted upon completion of the inspection. DO NOT go onto the property outside of the inspection date and time.

The property located at \_\_\_\_\_

Inspected by: \_\_\_\_\_ date: \_\_\_\_\_

Applicant: \_\_\_\_\_ date: \_\_\_\_\_

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### HOUSE/STRUCTURE

*Please check either Yes or No*

Do you plan to:

Occupy for primary residences:  Yes  No

Renovate for income/rental property:  Yes  No

Renovate for business/commercial use:  Yes  No

Renovate for resale:  Yes  No

Re-sell as primary residence to new owner:  Yes  No

Other: \_\_\_\_\_

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		Estimated Cost
Replace or repairs furnaces/heating units:	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$ _____
Repair or replace electrical:	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$ _____
Repair or replace roof:	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$ _____
Repair or replace plumbing/copper:	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$ _____
Repair or replace floor/walls/ceilings:	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$ _____
Repair or replace windows/door:	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$ _____

List any and all further repairs or replacements that need to be made:

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Estimated TOTAL cost for renovations: \$ \_\_\_\_\_

This estimate is based on:

Professional Experience:  Yes  No

Professional Consultant:  Yes  No

Personal Evaluation:  Yes  No

Other (please explain)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Financing

By what method do you plan to finance this redevelopment proposal? *(Check all that apply)*

Loan       Personal/Company Assets       Credit Cards

Other (Please explain):

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**NOTE: Proof of financing MUST be attached to this application**

Example: Copies of loan commitment, bank statements, etc.

*Further Note: Proof of Financing must cover both the purchase price and cost of replacement and/or repairs.*

**Your bid may not exceed the total amount of financing you have declared.**

**Project Dates:**

*List replacement/repair/removal schedule:*

Item to be replaced/repaired/removed

Date item will be completed

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The City will review the time schedule and has the exclusive right to agree upon the schedule proposed or demand a different time of completion of any or all items. The City is not mandated to sell the property even if applications are received for said property.

**A REVERTER AGREEMENT IS MANDATORY UPON CLOSING AND A REVERTER PROVISION SHALL BE CONTAINED IN THE DEED PROVIDING THAT THE PROPERTY WILL REVERT BACK TO THE CITY OF GLOVERSVILLE UPON THE OCCURRENCE OF THE FOLLOWING:**

**(1) owner's failure to make the subject real property substantially compliant with Groversville City Code within 18 months of obtaining title; (2) failure to comply with the terms and conditions of the Property Disposition Application. Extension may be granted upon consent of the City with reason submitted to the Common Council for approval. Upon implementation of the Reverter, the Applicant shall forfeit all fees and title shall revert back to the City.**

If you have any extra comments please indicate below:

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If there is any other information you believe would be helpful regarding your application, please include it.

The city will NOT provide abstracts or title searches on any property. The property is sold "AS IS" and the city does not warranty such. At the time of closing, the applicant is required to remit all recording fees to the City that are due to the County Clerk and upon receipt of all recording fees, the City shall record the deed and transfer documents in the office of the Fulton County Clerk. ALL PROCEEDS DUE BY THE PURCHASER SHALL PAID VIA BANK CHECK, CERTIFIED CHECK OR MONEY ORDER. NO OTHER FORM OF PAYMENT SHALL BE ACCEPTED.

**\*\*\*\*PLEASE TAKE NOTICE that the applicant shall be responsible for all property taxes based upon the current assessed value\*\*\*\***

**\*\*\*\*PLEASE TAKE NOTICE that the applicant shall be responsible for all outstanding water bills due to the Water Board of Commissioners of the City of Groversville for the subject parcel. Please call the Water Department to find out how much is owed in outstanding water bills.\*\*\*\***

**Testimony:**

I/We have read this application and declare that all statements are true to the best of my/our knowledge and belief.

**SIGNATURE:** \_\_\_\_\_

**PRINT NAME:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

