

NO: _____

DRIVEWAY, SIDEWALK, CURB, APRON PERMIT APPLICATION

CITY OF GLOVERSVILLE, NY

Contractor's Name _____ Telephone _____ Email _____

Property Owner's Name _____ Telephone _____

Property Address _____

TYPE OF PERMIT REQUESTED (CHECK ALL THAT APPLY)

Driveway Sidewalk Curb Apron

BRIEF DESCRIPTION OF WORK

- ALL WORK PERFORMED MUST BE IN COMPLIANCE WITH THE SPECIFICATIONS ON REVERSE SIDE
- A 48 HOUR NOTICE IS REQUIRED AFTER SUBMISSION OF APPLICATION FOR PRE-INSTALLMENT INSPECTION
- CONTACT THE PUBLIC WORKS DEPT (518-773-4556) TO ARRANGE FOR POST INSPECTION TO VERIFY COMPLIANCE
- PERMIT IS VALID FOR ONE YEAR FROM DATE OF ISSUE
- PAYMENT OF \$30 FEE DUE UPON COMPLETION OF APPLICATION

PRE-INSPECTION _____
Public Works Director _____ Date _____

POST INSPECTION _____
Public Works Director _____ Date _____

FEE RECEIVED BY: _____
City Clerk/Deputy Clerk _____ Date _____

SPECIFICATION OUTLINE

FOR DRIVEWAY, SIDEWALK, CURB, APRON INSTALLATION

DRIVEWAYS

- For new asphalt driveways a minimum 3" compacted base of aggregate/stone and a minimum of 3" hot mix asphalt is required
 - Asphalt driveway aprons must have a minimum of 4" of hot mix asphalt between curb and sidewalk
 - City will permit elimination of poor condition concrete sidewalks located within the limits of a driveway to be replaced with asphalt
 - If no concrete sidewalk exists, 4" minimum asphalt depth must be installed to a point not less than 4 feet from the curb
 - Asphalt surface must meet the grade to within 1/2" of any existing sidewalk located outside of the driveway limits
- If resurfacing existing asphalt driveway, a minimum of 1 1/2" of hot mix asphalt may be used.
- For new concrete driveways a minimum 4" compacted base of aggregate/stone and a minimum of 4" of concrete is required
 - Concrete driveway aprons must have a minimum of 6" of concrete
- For all portions of any new sidewalk or replacement sidewalk within the boundary of any driveway being concrete material, the minimum depth of concrete shall be 6"

SIDEWALKS

- All new sidewalks, including the replacement of any portion of existing sidewalks, shall be comprised of concrete; except portion located within the driveway limits may be asphalt material
- 4" Thick
- 6" Thick within the limits of any driveway
- Should be divided into 4' or 5' squares depending on sidewalk width
- Place an expansion joint every 15' or 20'
- Place an expansion joint at driveways, driveway aprons or abutting walks
- Grade should follow curb line but should slope 1/4" drop per foot

Asphalt and sidewalks.

- Under no condition shall any concrete sidewalk be replaced or overlaid with asphalt material except for the portion located within the driveway limits
- Any concrete sidewalk replaced or overlaid with asphalt will have to be removed by the property owner and replaced with a concrete sidewalk; except for the portion located within the driveway limits
- Reinforcing mesh is not required but recommended. If used, place near middle of thickness, break mesh at expansion joints; recommend 3,000 PSI concrete, air entrained mix
- Width - match existing sidewalks on adjacent properties, if not a replacement of an existing walk
- Corner lots - remove curbing and install handicap curb ramps in accordance with ANSI A117.1-1986; Section 4.7

CURBS

- Curbs shall be constructed in maximum 20' long segments with construction joints and to the grade of existing street, matching existing reveal
- If no curbs are present, reveal is to be 6" and minimum width of curb to be 6"
- If existing curb reveal is less than 6", a taper is allowed for transition of a new curb to meet lower existing curb reveal that is remaining
- Pre-cast concrete or granite stone curbs may be used as approved by the City Engineer or Director of Public Works