

CITY OF GLOVERSVILLE  
APPLICATION PACKET -SUBSTANDARD VACANT LOTS

How to Purchase City Owned Property:

If you are interested in acquiring city-owned property in order to rehabilitate it, we require that you FOIL request any open code violations with the City Clerk and make an appointment with a code enforcement officer to go through the property before you submit an application, as property is sold on an "as is" basis.

Once you have seen the property, you may submit an application to the City Clerk. When the City is prepared to sell the property, you will be required to pay an application fee of \$50 (non-refundable). The Building Inspector may meet with you to discuss the application in detail.

The approved application, with recommendations of the Property Disposition Committee, will be forwarded to the Common Council of the City of Gloversville for deliberation and final approval. An ordinance will be enacted delineating final terms and the deed will be prepared by the City. It is the applicant's responsibility to pay all filing fees. (The City of Gloversville will advise the cost).

APPLICATION FOR SUBSTANDARD VACANT LOTS

Please print all information legibly:

Address of Property Interested In: \_\_\_\_\_

Amount Offered for Property: \_\_\_\_\_ SBL# \_\_\_\_\_

Name of Applicant (s): \_\_\_\_\_

Street Address of Applicant (s) (PO Boxes Are Not Acceptable):

\_\_\_\_\_  
\_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: H ( ) \_\_\_\_\_ C ( ) \_\_\_\_\_

Occupation: \_\_\_\_\_ Salary/wages per year: \_\_\_\_\_

Place of Employment/Address:

\_\_\_\_\_  
\_\_\_\_\_

How long have you been employed at this place of business?: \_\_\_\_\_

Spouse's Occupation: \_\_\_\_\_ Salary/wages per year \_\_\_\_\_

Spouse's place of employment and address: \_\_\_\_\_

\_\_\_\_\_

List any and all properties that you own, or have a fiscal interest in, in the City of Gloversville as well as in any other municipality in the State of New York:

Location: \_\_\_\_\_

Location: \_\_\_\_\_

Location: \_\_\_\_\_

Location: \_\_\_\_\_

Please list any additional property on separate sheet of paper and attach to application.

It is mandatory that all bidders visit the property in question accompanied by a code enforcement officer or building inspector and signed proof of such be submitted upon completion of the inspection.

The property located at \_\_\_\_\_

Inspected by: \_\_\_\_\_ date: \_\_\_\_\_

Applicant: \_\_\_\_\_ date: \_\_\_\_\_

Project Dates: List replacement/removal/repair schedule:

Item to be replaced/removed/repared	Date item will be completed
_____	_____
_____	_____
_____	_____
_____	_____

City will review time schedule and has the exclusive right to agree upon the schedule proposed or demand a different time of completion of any or all items.

If you have any extra comments please indicate below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The city will NOT provide abstracts or title searches on any property. The property is sold "AS IS" and the city does not warranty such. At the time of closing, the applicant is required to remit all recording fees to the City that are due to the County Clerk and upon receipt of all recording fees, the City shall record the deed and transfer documents in the office of the Fulton County Clerk.

**ALL PROCEEDS DUE BY THE PURCHASER SHALL PAID VIA BANK CHECK, CERTIFIED CHECK OR MONEY ORDER. NO OTHER FORM OF PAYMENT SHALL BE ACCEPTED**

**\*\*\*\* PLEASE TAKE NOTICE that the applicant shall be responsible for all property taxes based upon the current assessed value. \*\*\*\***

**\*\*\*\* PLEASE TAKE NOTICE that the applicant shall be responsible for all outstanding water bills due to the Water Board of Commissioners of the City of Gloversville for the subject parcel. Please call the Water Department to find out how much is owed in outstanding water bills. \*\*\*\***

Testimony

I/We have read this application and declare that all statements are true to the best of my/our knowledge and belief.

**SIGNATURE:** \_\_\_\_\_

**PRINT NAME:** \_\_\_\_\_

**DATE:** \_\_\_\_\_